

## Visit Visa for a UK Visa

- ❖ **Passport** with at least six months valid from the date of return from UK
- ❖ [Visa Application Form](#) to be filled online. (Dummy form to be filled by applicant and share along with passport copy, Riya Visa Team will fill the online form)
- ❖ **Personal covering letter** By stating the applicant's details, purpose and duration of travel and expenses borne by whom etc. Needs to address to "The Visa Officer, British High Commission, New Delhi". (if self-employed or businessman, letter must be typed on letterhead.
- ❖ **Financial**
  - Personal Bank Statement for last 06 months on A4 size paper duly stamped and signed by Bank official.
  - Photocopy of Income tax papers for last 03 yrs.
  - Copy of fixed Deposit, money back policy, postal savings or any liquid funds available. (Optional)
  - Property valuation or registration certificates copy. (Optional)
  - Last 3 months Credit Card statements or Foreign Exchange Endorsement. (Optional)
- ❖ **Salaried**
  - Last 3 months pays slips
  - NOC or leave letter from Employer.
- ❖ **Student**
  - Original Leave letter from School/Institute or College/University.
  - If traveling during holidays then Holiday Declaration list required.
- ❖ **Businessman or self-employed**
  - Business registration proof i.e. Trade License/MOA etc.
- ❖ **If Retired**
  - Copy of Retirement proof.
- ❖ **If widow**
  - Spouse death certificate copy.
- ❖ **If visiting relative or friend in UK**
  - Signed and scanned Invitation letter stating the details of person who visiting in UK, purpose and duration of travel and expenses borne by whom etc. on a plain A4 size paper and needs to addressed to "The Visa Officer, British Deputy High Commission, New Delhi"
  - Passport (Bio + Address page) and BRP Card copy
  - Latest Utility bill – as an address proof

❖ **If sponsoring and bearing expenses in UK**

- Last 3 months pay slips
- Last 6 months Bank statements
- Last 3 years ITR/Form-16 or P-60

❖ **If Applicants wants to be accompanied by relative who has recently received the Work Permit**

- CoS copy
- UK Property approval copy from Landlord as an address proof

❖ **If Attending Marriage Ceremony in UK**

- Wedding Card copy

**Standard Processing Time**

- 15 working days from the day application reach the embassy.

**NOTE**

- All documents should be in A4 size with clear copy as document will be scanned by VFS UK during submission and must be Staple less
- Personal presence require for biometric at VFS UK each time when applying for Visa.